



Bibles for Missions **THRIFT STORES**

BFM FOUNDATION CANADA

The power of purpose, driven by volunteers



Volunteer GUIDEBOOK





“We always thank God
for all of you, mentioning you in our
prayers. We continually remember
before our God and Father

*your work produced by faith,
your labour prompted by love,
and your endurance inspired by hope*

in our Lord Jesus Christ”.

1 THESSALONIANS 1:2-3

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INTRODUCTION and WELCOME

Welcome to the Bibles for Mission's Family. The BfM Foundation (Canada) was founded by volunteers and continues to grow through its faithful army of volunteers, approximately 3,000 strong. Volunteers are the reason why we continue to expand and grow. Thank you for considering being a volunteer with our organization. God calls each one of us to befriend and be the voice of the poor and oppressed. As Christians it is our responsibility to carry out this promise. The BfM family opens the door, to minister to the needs of the people in our communities and around the world. The profits that are generated from the sale of goods in our stores is used to send scriptures and training supplies plus teach ministers to plant churches so that the gospel can be heard in countries around the world, deliver literacy programs to give many the ability to read the word. Your willingness to volunteer makes all this possible. Volunteers do make all the difference!

Thank you for answering God's call and considering making a difference with BfM. This guidebook provides you with a better understanding of your role as a volunteer. If you have further questions please feel free to contact us. Contact information is available at the end of this booklet.

We pray that God will use you to be an instrument in His Hand to spread the word of God to all nations.

MISSION and VISION

Bibles for Missions Foundation (Canada) currently operates thrift stores across Canada. All of our stores are committed to living up to our Mission and Vision.

MISSION STATEMENT

Serving to place the Word of God worldwide in partnership with The Bible League of Canada.

VISION STATEMENT

BfM Foundation (Canada) and its member stores is a voluntary non-denominational Christian Organization operating thrift stores across Canada to generate income for The Bible League of Canada and the work of Bible placement, while serving people locally with dignity and respect by demonstrating the love of Christ. We believe the Bible is the infallible Word of the Triune God.

OUR COMMITMENT to YOU

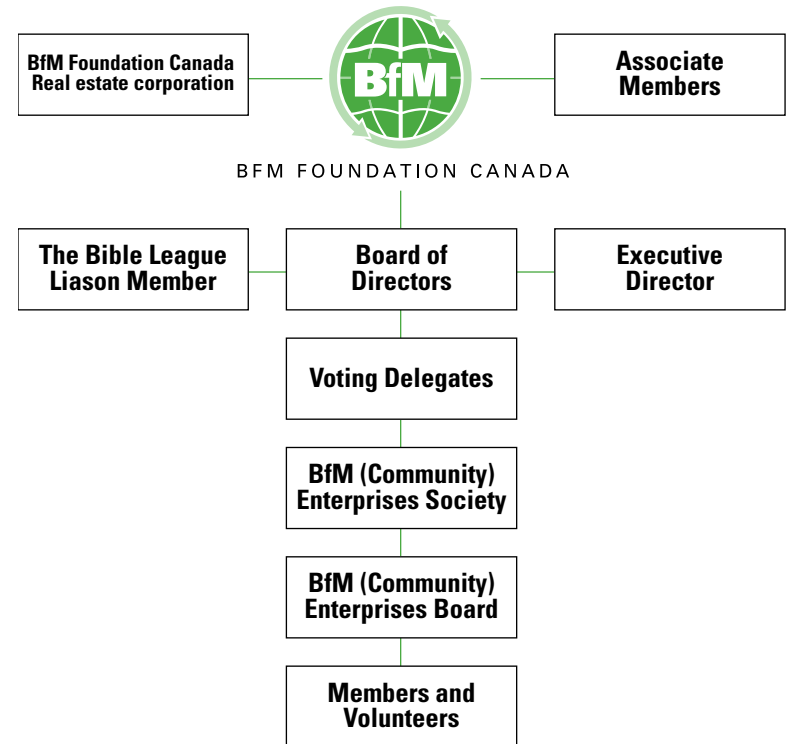
- ▶ To be passionate in pursuit of a quality Christian work environment in all of our stores.
- ▶ To inspire individual and collective contribution.
- ▶ To be focused on outcomes, open to new ideas and innovation.
- ▶ To embrace new individuals as team members and family members.
- ▶ To be accountable to our Mission and Vision Statements.

HISTORY and FUTURE

In 1988 two gentlemen joined a mission's trip sponsored by The Bible League to the country of India. Before the trip began they were asked to consider this question. "How can I be an instrument in God's hand to help the people in India? In India they quickly began to see the need for Gods word to be placed into the hands of its people. This need was fuelling the question that they were asked to consider before they left. When they returned they took action and began building homes and selling them for profit, which was then donated to the Bible League. A second area of interest was the establishment of thrift stores because it would involve many Christians in prayer and service. In May of 1989 the first thrift store opened in Chilliwack B.C. Today BfM's family has grown to 31 stores across Canada and with a new strategic plan in place it calls for an additional 30 stores to be added by 2012. Since inception the BfM Foundation (Canada) have donated over \$23 million to it's partner, The Bible League of Canada. Although many things have changed, the primary goal remains the same, namely to have a group of Christians in certain areas operate a Thrift Store with the proceeds being dedicated to the ministry work of The Bible League of Canada.



ORGANIZATIONAL STRUCTURE



BfM Foundation (Canada) oversees the operations of the individual societies. The Board of Directors are elected to make decisions on behalf of the Foundation. Each society votes to install a Board of Directors to oversee the Foundation. The BfM societies are governed by individual boards to operate their society. Members and volunteers elect individuals to oversee operation of each BfM society.

All BfM societies are setup as not for profit organizations (NPO). All profits from each store are sent directly to the BfM

Foundation (Canada) who in turn, sends the money to their partner, The Bible League of Canada. Each society is run by the Bylaws set by the Foundation.

The Bible League uses one hundred percent of the funds received to perform ministry throughout the world. To learn more about our partner The Bible League and what their mission and vision is, please visit their website at www.thebibleleague.ca

PARTNERSHIPS and **COMMUNITY**

All BfM Thrift Stores are encouraged to be a part of their communities. Many of our stores work hand in hand with crisis centers, employment centers, community clubs, community services, social services, hostels etc. We are called to be good stewards of everything we are given. We strive to recycle 100 percent of the goods we receive. Everything that comes into the store is either recycled or donated to other causes and services. Our stores are very creative in keeping as much out of the landfill as possible. We like to use the phrase, "Going green to spread the gospel"

RECRUITMENT RETENTION and **REWARD**

Volunteering is a very important healthy way to contribute to your own well being as well as societies over all. We have all heard the phrase "It's better to give than receive" and there is a lot of truth in that statement however, volunteering

is a two way street because you give and you receive. Most volunteers will tell you that they enjoy getting out of the house and helping. Some of the benefits that come along with being a volunteer are; better health through activity, gaining new skills, social interaction and expanding your network of friends and most of all having fun while making a difference.

The BfMs goal is to create a safe healthy environment that would be appealing to volunteers, in other words a place where its fun to come and give of your time. Some of our volunteers come for an hour others for a day and still others for days on end; it's totally up to you to decide how much time you could give.

The BfM also encourages that each store opens their day in prayer and devotion which allows time for community to build.

Most of our volunteers agree that the decision they made was very rewarding and continue to work in our stores.

So if you want to give and you want to receive and be blessed consider lending a hand at one of our stores today.

TRAINING, ORIENTATION and **EVALUATION**

Once you decide that you would like to become a volunteer you will be given a volunteer application form to fill out. Please do not feel intimidated by this in, it help's each store



to collect the information it needs and allows for them to help you fit into one of the many area's of need. Once the store has agreed where you might fit they will spend some time reviewing the stores policies and procedures. Once you have an understanding of how the store operated you will be trained in the area you feel the most comfortable to work in. The BfM Foundation (Canada) encourages its entire store to perform periodical evaluations to allow the store and the volunteer to evaluate their progress and growth. This is also an important time for our volunteers to voice ways to improve the overall operation of the store.

VOLUNTEER SUCCESSION

It's extremely important to our organization that we continually look for new volunteers to come in our stores. All of our stores are encouraged to go out and tell the story of BfM Foundation (Canada) and The Bible League of Canada in their community. If you would like a BfM representative to come out and make a presentation, please contact one of the store managers or ask a volunteer. There is no better way to find new volunteers than to go out and invite them into the store to see first hand what we are accomplishing. Our staff and volunteers will be very open to answering any question you have. A personal invitation is the best way for us to portray the culture and the work of the BfM Foundation (Canada).

ROLES and RESPONSIBILITIES

The great thing about volunteering at one of our stores is that there is a plethora of jobs and roles that take place each day. Here is a listing of the more popular ones.

1. Board director
2. Volunteer Co-ordinator
3. Sorting and recycling
4. Tagging
5. Display
6. Delivery and pickup
7. Furniture repair and refinishing
8. Small appliance and electrical repair
9. Computer repair
10. Cashiering
11. Customer assistance
12. Stocking and Hanging
13. Book Sorting and stocking
14. Public Relations

All of these areas can be very rewarding and are important to the overall health and well being of our stores. We encourage volunteers of all ages both men and women to find a area that suits their skill set and interest to help make a difference that is felt across the world.



STORE DIRECTORY

ONTARIO

**BFM (Barrie)
Enterprises Society**
221 Cundles Rd. E. Unit #6
Barrie, ON L4M 6L5
705-797-1587

**BFM (Beamsville)
Enterprises Society**
P.O. Box 522 | 4973 King Street
Beamsville, ON L0R 1B0
905-563-6905

**BFM (Brampton)
Enterprises Society**
24 Nelson Street East
Brampton, ON L6V 1C9
905-450-3522

**BFM (Brantford)
Enterprises Society**
393 St. Paul Avenue
Brantford, ON N3R 4N6
519-750-5741

**BFM (Burlington)
Enterprises Society**
2421 New Street
Burlington, ON L7R 1K1
905-631-1199

**BFM (Chatham)
Enterprises Society**
26 Wellington Street
Chatham, ON N7M 3N7
519-351-3817



**BFM (Clarkson)
Enterprises Society**
26-2425 Truscott Drive
Mississauga, ON L5J 2B4
905-822-3390

**BFM (Dundas)
Enterprises Society**
116 King Street, W.
Dundas, ON L9H 1V2
905-627-2412

**BFM (Guelph)
Enterprises Society**
228 Victoria Road, S.
Guelph, ON N1E 5R1
519-821-2498

**BFM (Hamilton)
Enterprises Society**
500 Upper Wellington Street
Hamilton, ON L9C 4V7
905-383-0004

**BFM (Kitchener)
Enterprises Society**
3-200 Highland Rd West
Kitchener, ON N2M 3C2
519-578-3860

**BFM (Oshawa)
Enterprises Society**
1251 Simcoe Street, N
Oshawa, ON L1G 4X1
905-720-2430



**BFM (Sarnia) Enterprises
Society**
#7, 110 East Street, N
Sarnia, ON N7T 6X2
519-337-1614

**BFM (St. Catharines)
Enterprises Society**
118 Lake Street
St. Catharines, ON L2R 5Y1
905-704-0422

**BFM (St. Thomas)
Enterprises Society**
7 First Avenue
St. Thomas, ON N5R 4M3
519-633-7300

**BFM (Trenton)
Enterprises Society**
45 Front Street
Trenton, ON K8V 4N3
613-394-2464

**BFM (Windsor)
Enterprises Society**
375 Giles Blvd E
Windsor, ON N9A 4C5
519-250-9628

**BFM (Woodstock)
Enterprises Society**
520 Dundas Street
Woodstock, ON N4S 1C5
519-539-2118



STORE DIRECTORY

BRITISH COLUMBIA

**BFM (Chilliwack I)
Enterprises Society**
45790 Luckakuck Way
Chilliwack, B.C. V2R 4E8
604-858-9444

**BFM (Chilliwack II)
Enterprises Society**
9280 Nowell Street
Chilliwack, B.C. V2P 4V7
604-793-1996

**BFM (Duncan)
Enterprises Society**
#7, 5845 Trans Canada Highway
Duncan, B.C. V9L 3R9
250-746-7462

**BFM (Kelowna)
Enterprises Society**
121-1889 Springfield Road
Kelowna, B.C. V1Y 5V5
250-860-4791

**BFM (Langley)
Enterprises Society**
5785-200th Street
Langley, B.C. V3A 1M7
604-533-3995

**BFM (Prince George)
Enterprises Society**
1210-3rd Avenue
Prince George, B.C. V2L 3E7
250-564-3345

BFM (Ridge Meadows) Enterprises Society

22535 Loughheed Highway
Maple Ridge, B.C. V2X 2V2
604-463-1595

BFM (Victoria) Enterprises Society

2520 Government Street
Victoria, B.C. V8T 4P7
250-361-9398

ALBERTA

BFM (Calgary) Enterprises Society

3423-26th Avenue, S.W.
Calgary, AB T3E 0N3
403-246-7298

BFM (Edmonton) Enterprises Society

15222 Stony Plain Road
Edmonton, AB T5P 3Y5
780-489-6958

BFM (Lethbridge) Enterprises Society

1004-1st Avenue, S
Lethbridge, AB T1J 0B1
403-327-3199

BFM (Red Deer) Enterprises Society

4721 Gaetz Avenue
Red Deer, AB T4N 4A2
403-340-2522

MANITOBA

BFM (Winnipeg) Enterprises Society

919 McLeod Avenue
Winnipeg, MB R2G 0Y4
204-667-5329

OPENING SOON

BFM (Arnprior) Enterprises Society

Ontario

BFM (Bowmanville) Enterprises Society

Ontario

BFM (Kingston) Enterprises Society

Ontario

BFM (Mission) Enterprises Society

British Columbia

BFM (Ponoka) Enterprises Society

Alberta

*Please visit our website for
up-to-date store contact
information:*

www.bfmthriftstores.ca

VOLUNTEER PROCESS

We are committed to making this volunteering process easy and enjoyable. Listed below is the process of what you can expect when you sign on to volunteer at one of our stores.

1. An application and reference form need to be completed and reviewed by the volunteer co-ordinator.
2. An initial interview with the volunteer co-ordinator will take place.
3. Volunteer placement will be made in an area of expressed interest, suitability and availability.
4. As a volunteer you will attend an orientation process.
5. As a volunteer you will review the stores policy and procedures manual.
6. Congratulations welcome and thank you for becoming a member of the BfM family. May God bless you in the work that you will be doing!

Please fill out the attached application form and return it to one of our stores volunteer co-ordinators for an interview.



TESTIMONIALS

“Some Days when we feel discouraged, we should remember that God is working through us in ways that we don’t even know”.

“My Confidence has grown tremendously since I have become a Volunteer”

Please view our Promotional
Volunteer DVD online at:
www.bfmthriftstores.com



BFM Foundation (Canada)

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